



Prince William County Electoral Board

MEETING MINUTES

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

October 8, 2025

IN ATTENDANCE:

Keith A. Scarborough, Chair
Heidi Stirrup, Vice-Chair
Marcus Moyer, Secretary
Eric Olsen, Director of Elections/GR
Jon Alvarez, Assistant Director of Elections (Operations)
Natalia Taylor, Assistant Director of Elections (Voter Services)

BOARD MEETING

Chairman Scarborough called the Meeting to order at 10:01 AM, called for a Moment of Silence and then the Pledge of Allegiance. As all three Board members were present, there was a Quorum.

Approval of Minutes (for the Board Meeting conducted on September 10, 2025)

- **Motion to approve:** Vice Chair Stirrup
- **Second:** Secretary Moyer
- **Vote:** Unanimous approval

REPORT FROM ELECTORAL BOARD MEMBERS

- **Secretary Moyer:** No significant items to report (NSTR).
- **Vice Chair Stirrup:** Offered praise for the Office of Elections and Election Officers for a smooth election thus far; also cautioned about the potential for political conflict and violence.
- **Chairman Scarborough:** NSTR.

GENERAL REGISTRAR'S REPORT

- **General Progress and Clarifying Guidelines for the 2025 November General Election.**
 - *Curbside voting* – the board discussed how to best balance the privacy of the voter, efficiency for the Election Officers, and transparency for the Authorized Representatives. The Board concluded that Authorized Representatives keeping a distance of 10 feet from the vehicle being used for curbside voting should accomplish all three of these goals.



- *Authorized Representative training* – provided by the Office of Election, but not well attended by party representatives. Materials have been made available online for party representative and public use.
- *Do's and Don'ts* – the Board discussed the expanded development of an objective “Do's and Don'ts” list (building on what ELECT has already published) outlining Election Officer and Authorized Representative capabilities and limitations.
- **Election Security and Mail Voting Process.** The General Registrar provided a comprehensive overview – complete with diagrams, flow charts, and example absentee ballot materials – describing how the process works as well as the checks and balances in place.
- **FY27 Budget Initiatives.** The Board will correspond with and present to the Board of County Supervisors (BOCS) early next calendar year to advocate for and explain budget requests and priorities.
 - New poll books
 - An increase in baseline support
 - An added staff position for dedicated Outreach

NEW BUSINESS

- **New Election Officer Appointments.** A list of 40 new election officers (15 Democrats, 20 Republicans, and five Non-Partisan) was submitted to the Board for approval, along with one request for party affiliation change.
 - **Motion to approve:** Secretary Moyer
 - **Second:** Vice Chair Stirrup
 - **Vote:** Unanimous approval

PUBLIC COMMENTS

The following individuals offered public comments: Denny Daugherty

ADJOURNMENT

- **Motion to adjourn:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

Meeting adjourned at **12:40 PM**.

		
Keith Scarborough Chair	Heidi Stirrup Vice-Chair	Marcus Moyer Secretary

Date of Approval: 12/10/2025