



Prince William County Electoral Board

MEETING MINUTES

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

December 10, 2025

IN ATTENDANCE:

Keith A. Scarborough, Chair
Heidi Stirrup, Vice-Chair
Marcus Moyer, Secretary
Eric Olsen, Director of Elections/GR
Jon Alvarez, Assistant Director of Elections (Operations)
Natalia Taylor, Assistant Director of Elections (Voter Services)

BOARD MEETING

Chairman Scarborough called the meeting to order at 10:00 AM, called for a moment of silence and then the Pledge of Allegiance. As all three Board members were present, there was a quorum.

APPROVAL OF MINUTES

October 8, 2025 Board Meeting

- Motion to approve: Secretary Moyer
- Second: Vice Chair Stirrup
- Vote: Unanimous approval

November 5–14, 2025 General Election Canvass, Provisional Hearing, Provisional Meeting, and Final Certification

- Motion to approve: Secretary Moyer
- Second: Vice Chair Stirrup
- Vote: Unanimous approval

REPORT FROM ELECTORAL BOARD MEMBERS

- **Vice Chair Stirrup:** Thanked the Office of Elections and General Registrar for a smooth election
- **Secretary Moyer:** Offered a final report concluding his term as an Electoral Board member, terminating on 31 December 2025, summarizing his efforts in three strategic areas: oversight, accountability, and transparency.



- **Chairman Scarborough:** Echoed Vice Chair Stirrup's praise of the Office of Elections and General Registrar, and thanked Secretary Moyer for his service as a Board member.

GUEST PRESENTATION

Guest presentation by Mr. Kimball Brace, president of Election Data Services Inc., provided an overview of a series of maps and data analytics covering the 2025 election.

GENERAL REGISTRAR'S REPORT

- **Post Election Review:** Covered processes, voter turnout, early and mail voting trends, provisional ballot report, and Election Day statistics (staffing, equipment, and Election Officer performance).
- **Space Study (Future Office of Elections):** Current Lee Avenue office and Woodbridge warehouse were deemed to be undersized. The study explored the possibility of relocating to the expanded Development Services Building (DSB) behind the McCoart Building.
- **2026–2027 School Calendar:** Identified a potential conflict between the 15 June 2027 Primary and last day of school (17 June 2027), and the need to communicate with Superintendent and School Board

NEW BUSINESS

- **FY27 Budget Request Revision.** The General Registrar proposed reordering budget priorities for FY27, prioritizing operational requirements and outreach. New poll book purchase shifted to FY28 or spread across multiple fiscal years, funding permitting.

PUBLIC COMMENTS

The following individuals offered public comments:

- Denny Daugherty
- Carol Noggle

CLOSED SESSION

The Board entered closed session at 12:15 PM pursuant to Virginia State Code Section 2.2-3711-A7 for consultation and briefings related to actual or probable litigation.

- **Motion to approve:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval



The Board returned from closed session at 1:16 PM.

- **Motion to approve:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

NEW BUSINESS (continued)

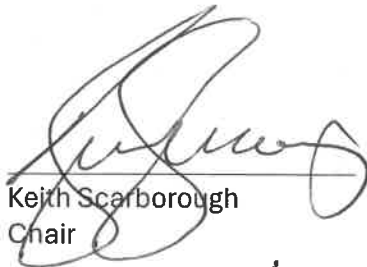
Inclusion of Correspondence in Supplemental Materials. Motion to include the signed correspondence referenced in Secretary Moyer's report be included in the publicly available "Supplemental Materials" posted for this meeting on the Office of Elections website.

- **Motion to approve:** Vice Chair Stirrup
- **Second:** by Vice Chair Stirrup.
- **Vote:** Unanimous approval

ADJOURNMENT

- **Motion to adjourn:** Vice Chair Stirrup
- **Second:** Secretary Moyer
- **Vote:** Unanimous approval

Meeting adjourned at **1:18 PM**.


Keith Scarborough
Chair


Heidi Stirrup
Vice-Chair

Marcus Moyer
Secretary

Date of Approval: 1, 30, 26