



Prince William County Electoral Board  
**MEETING MINUTES**

Old Manassas Courthouse  
9248 Lee Ave, 2<sup>nd</sup> Floor  
Manassas, VA 20110

December 10, 2025

**IN ATTENDANCE:**

Keith A. Scarborough, Chair  
Heidi Stirrup, Vice-Chair  
Marcus Moyer, Secretary  
Eric Olsen, Director of Elections/GR  
Jon Alvarez, Assistant Director of Elections (Operations)  
Natalia Taylor, Assistant Director of Elections (Voter Services)

**BOARD MEETING**

Chairman Scarborough called the meeting to order at 10:00 AM, called for a moment of silence and then the Pledge of Allegiance. As all three Board members were present, there was a quorum.

**APPROVAL OF MINUTES**

**October 8, 2025 Board Meeting**

- Motion to approve: Secretary Moyer
- Second: Vice Chair Stirrup
- Vote: Unanimous approval

**November 5–14, 2025 General Election Canvass, Provisional Hearing, Provisional Meeting, and Final Certification**

- Motion to approve: Secretary Moyer
- Second: Vice Chair Stirrup
- Vote: Unanimous approval

**REPORT FROM ELECTORAL BOARD MEMBERS**

- **Vice Chair Stirrup:** Thanked the Office of Elections and General Registrar for a smooth election
- **Secretary Moyer:** Offered a final report concluding his term as an Electoral Board member, terminating on 31 December 2025, summarizing his efforts in three strategic areas: oversight, accountability, and transparency.



- **Chairman Scarborough:** Echoed Vice Chair Stirrup's praise of the Office of Elections and General Registrar, and thanked Secretary Moyer for his service as a Board member.

## GUEST PRESENTATION

Guest presentation by Mr. Kimball Brace, president of Election Data Services Inc., provided an overview of a series of maps and data analytics covering the 2025 election.

## GENERAL REGISTRAR'S REPORT

- **Post Election Review:** Covered processes, voter turnout, early and mail voting trends, provisional ballot report, and Election Day statistics (staffing, equipment, and Election Officer performance).
- **Space Study (Future Office of Elections):** Current Lee Avenue office and Woodbridge warehouse were deemed to be undersized. The study explored the possibility of relocating to the expanded Development Services Building (DSB) behind the McCoart Building.
- **2026–2027 School Calendar:** Identified a potential conflict between the 15 June 2027 Primary and last day of school (17 June 2027), and the need to communicate with Superintendent and School Board

## NEW BUSINESS

- **FY27 Budget Request Revision.** The General Registrar proposed reordering budget priorities for FY27, prioritizing operational requirements and outreach. New poll book purchase shifted to FY28 or spread across multiple fiscal years, funding permitting.

## PUBLIC COMMENTS

The following individuals offered public comments:

- Denny Daugherty
- Carol Noggle

## CLOSED SESSION

The Board entered closed session at 12:15 PM pursuant to Virginia State Code Section 2.2-3711-A7 for consultation and briefings related to actual or probable litigation.

- **Motion to approve:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval



The Board returned from closed session at 1:16 PM.

- **Motion to approve:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

**NEW BUSINESS (continued)**

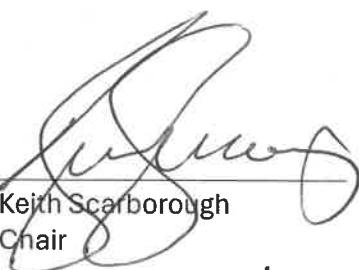
**Inclusion of Correspondence in Supplemental Materials.** Motion to include the signed correspondence referenced in Secretary Moyer's report be included in the publicly available "Supplemental Materials" posted for this meeting on the Office of Elections website.

- **Motion to approve:** Vice Chair Stirrup
- **Second:** by Vice Chair Stirrup.
- **Vote:** Unanimous approval

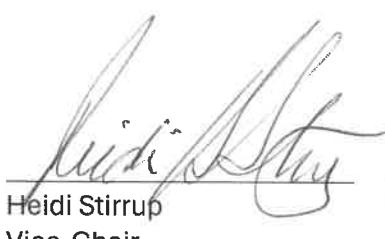
**ADJOURNMENT**

- **Motion to adjourn:** Vice Chair Stirrup
- **Second:** Secretary Moyer
- **Vote:** Unanimous approval

Meeting adjourned at **1:18 PM.**



Keith Scarborough  
Chair



Heidi Stirrup  
Vice-Chair

Marcus Moyer  
Secretary

Date of Approval: 1, 30, 26