



Prince William County Electoral Board

## **MEETING MINUTES**

Old Manassas Courthouse  
9248 Lee Ave, 2<sup>nd</sup> Floor  
Manassas, VA 20110

February 25, 2026

### **IN ATTENDANCE:**

Heidi Stirrup, Chair  
Yolanda Montgomery, Vice-Chair  
Keith Scarborough, Secretary  
Eric Olsen, Director of Elections/GR  
Jon Alvarez, Assistant Director of Elections (Operations)  
Natalia Taylor, Assistant Director of Elections (Voter Services)

### **BOARD MEETING**

Chair Stirrup called the meeting to order at 10:05 AM, called for a moment of silence and then the Pledge of Allegiance. As all three Board members were present, there was a quorum.

### **APPROVAL OF MINUTES**

Vice Chair Montgomery moved to approve the minutes for the January 30, 2026 Board meeting. Seconded by Secretary Scarborough and approved unanimously.

### **REPORT FROM ELECTORAL BOARD MEMBERS**

Chair Stirrup and Vice Chair Montgomery had no reports. Secretary Scarborough thanked Assistant Director Taylor for her assistance during the nominating process for the Woodbridge Supervisor special election. He also commended the former Commissioner of Elections, Susan Beals, for refusing to turn over Virginia's voter registration database to the U.S. Department of Justice.

### **GENERAL REGISTRAR'S REPORT**

The General Registrar gave a report on the election calendar for 2026; an update on preparations for the March 10 special election for Woodbridge District Supervisor; and a report on the status of certification by ELECT of the new Hart voting equipment.

### **NEW BUSINESS**

(1) *The General Registrar presented several items for approval for the April 21 special election.*

- Vice Chair Montgomery moved to approve the GR's recommendation for the number of ballots to be ordered for the election. Seconded by Secretary Scarborough and approved unanimously.
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- Vice Chair Montgomery moved to approve the GR’s recommendations for staffing and equipment allocation for the election. Seconded by Secretary Scarborough and approved unanimously.
- Secretary Scarborough moved to adopt the GR’s recommendation for the hours for early voting for the election. Seconded by Vice Chair Montgomery and approved unanimously.

*(2) GR/EB Duties Review*

- After discussion, Secretary Scarborough moved to approve the General Registrar and Electoral Board Duties Review Document which has been refined over the past several years. Seconded by Vice Chair Montgomery and approved unanimously.

**NEXT MEETING**

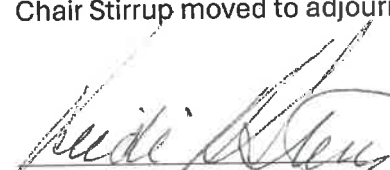
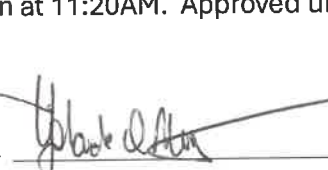
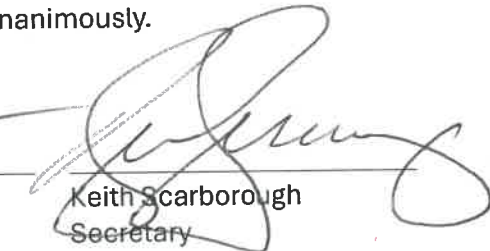
The Board’s next meeting will be at 10AM on Friday, March 27.

**PUBLIC COMMENT**

There were no public comments.

**ADJOURNMENT**

Chair Stirrup moved to adjourn at 11:20AM. Approved unanimously.

		
Heidi Stirrup Chair	Yolanda Montgomery Vice-Chair	Keith Scarborough Secretary

Date of Approval: 4, 10, 2026