



Prince William County Electoral Board

MEETING MINUTES

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

November 5-14, 2025

IN ATTENDANCE:

Keith A. Scarborough, Chair
Heidi Stirrup, Vice-Chair
Marcus Moyer, Secretary
Eric Olsen, Director of Elections/GR
Jon Alvarez, Assistant Director of Elections (Operations)
Natalia Taylor, Assistant Director of Elections (Voter Services)

POST ELECTION BOARD MEETING AND CANVASS (5 November 2025)

Chairman Scarborough called the Meeting to order at 10:13 AM, called for a Moment of Silence and then the Pledge of Allegiance. As all three Board members were present, there was a Quorum.

Motion to allow the Election Officers **to open Envelopes 2 and 2A** and begin the Canvass of the initial election results.

- **Motion:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

Motion to allow the staff **to open Envelope 1's** in order to conduct provisional ballot research in preparation for the adjudication of those provisional ballots

- **Motion:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

Motion to authorize the delivery of Envelopes 3 and Envelopes 6 to the courthouse.

- **Motion:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval



Initial Results Check

General Registrar Eric Olsen explained the Canvass procedure to the bi-partisan Election Officers and observers present.

Election Officers inspected and cross-checked the reported election results against the source documents submitted by each precinct.

PROVISIONAL HEARING (5 November 2025)

Motion to reconvene the Electoral Board in the Main Office Conference Room, 9250 Lee Avenue, Manassas, VA, 20110 to hear testimony from voters regarding their provisional ballots.

- **Motion:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

Chairman Scarborough called the Provisional Hearing to order at 12:08 PM. Only one voter came forward to speak with the Board regarding their provisional ballot. The Provisional Hearing concluded at 12:21 PM.

Document Check

At 1:00 PM, the Board reconvened the meeting at the Old Manassas Courthouse, where teams of bi-partisan Election Officers were tasked with checking that all documents that were signed and submitted by the officers at each precinct were complete and correct.

General Registrar Eric Olsen explained the Canvass procedure to Election Officers and observers present.

The Election Officers completed their work at approximately 2:55 PM. The Registrar and Board members offered closing comments and appreciation for the participating Election Officers.

Motion to suspend the meeting until 10:00 AM on November 11, 2025.

- **Motion:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

Meeting suspended at 3:00 PM.



PROVISIONAL BALLOT ADJUDICATION (11 November 2025)

At 10:00 AM on November 11th, the Board reconvened in the Main Office Conference Room, 9250 Lee Avenue, Manassas, VA, 20110 to adjudicate absentee ballots flagged for further scrutiny, and provisional ballots submitted during both early voting and on Election Day for the 2025 General Election. One observer from each of the major parties was present. The results of the provisional ballot adjudications were as follows:

Provisional Ballots Issued		
Reason	Count	%
Same Day Registration	1,752	72.22%
Absentee Ballot Issued	640	26.38%
Other	34	1.40%
Total	2,426	

Provisional Ballot Adjudication		
Status	Count	%
Approved	2,196	90.52%
Denied	230	9.48%
Total	2,426	

Provisional Ballot Rejections		
Reason Rejected	Count	%
Missing Information	72	31.30%
Wrong PCT	114	49.57%
Prohibited Match	5	2.17%
Did not used SDR side	7	3.04%
Indicated not a CITIZEN	3	1.30%
Already voted	14	6.09%
Did not show ID or fill out ID Confirmation	2	0.87%
Other Jurisdiction	10	4.35%
Invalid Residency Address	2	0.87%
Other	1	0.43%
Total	230	

Motion to suspend the meeting until 10:00 AM on November 14, 2025.

- **Motion:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

Meeting suspended at 8:30 PM.

CERTIFICATION (14 November 2025)

The Board reconvened at 10:00 AM on November 14, 2025 to complete the final Certification of the 2025 General Election. The Board reviewed all early voting, mail voting, provisional, and Election Day results data and corresponding results tapes from the ballot scanners. Once satisfied that all election results for the 2025 Primary Election were reported accurately, the Board signed all certification paperwork verifying the results for Prince William County, to be submitted to the Virginia Department of Elections.



Motion to adjourn.

- **Motion:** Secretary Moyer
- **Second:** Vice Chair Stirrup
- **Vote:** Unanimous approval

Meeting adjourned at 12:42 PM.

		
Keith Scarborough Chair	Heidi Stirrup Vice-Chair	Marcus Moyer Secretary

Date of Approval: 12/10/25