



PRINCE WILLIAM COUNTY OFFICE OF ELECTIONS

9250 Lee Avenue, Suite 1
Manassas, Virginia 20110-5554
Phone: (703) 792-6470
Fax: (703) 792-6461
pwcvotes.org
pwcvote@pwcgov.org

ELECTORAL BOARD
Keith Scarborough, Chair
Mark Dillon, Vice-Chair
London Steverson, Secretary

GENERAL REGISTRAR
Eric Olsen, Director of Elections

Prince William County Electoral Board

Meeting Minutes

Old Manassas Courthouse
9248 Lee Ave, 2nd Floor
Manassas, VA 20110

January 17, 2023, 10:30 AM

IN ATTENDANCE:

London Steverson, Secretary (LS)
Mark Dillon, Vice-Chair (MD)
Keith A. Scarborough, Chair (KS)
Eric Olsen, General Registrar/Director of Elections (GR/DE)
Jonathan Alvarez
Robiul Islam
Tommy Dorsey
Dena McBride
Thalia Simpson
Colleen Rummel

CTO 10:32 AM, LS led silence and the Pledge.

ORGANIZATION OF BOARD AND ANNOUNCEMENTS

- MD nominated LS to be Secretary; LS nominated KS to be Chairman, and MD is the new Vice Chairman.
- LS introduced and welcomed MD. KS welcomed MD and thanked Pam Walker for her service on EB.
- GR/DE Olsen had health updates and plans to stay on as GR/DE. Thanked everyone for support and kind words.
- MD moved to keep GR/DE Olsen in present role and to work closely with staff to maintain continuity of election operations during GR/DE Olsen's recovery; seconded by LS; passed.

PUBLIC COMMENTS

- Reem Nouri, Chief EO – concerned about being disqualified by GOP even though life-long Republican – only participated in one (1) Dem primary.
- Carol Czarkowski – commended staff for Nov '22; wanted EO addresses and party in 2021; concerned about voter address info chain of custody with K&H.
- Jeff Fuller – concerns about Office of Elections equipment facility, recording meetings; questions about modems in Hart equipment.
- Colin Robinson – questions about Feb 21 Special EV sites; attended high speed scanner L&A and stated tests matched ballots.
- Elizabeth Block – attended high speed scanner L&A and had concerns about rear port blockers; wrote up RCA on DemTech pollbooks from Nov '22; saw results discrepancy somewhere online of about 1k votes, wants list maintenance updates.

OLD BUSINESS

APPROVAL OF THE MINUTES

- LS made a motion to table the minutes from Dec 8, 2022, until next meeting when he can furnish more accurate and complete version; wanted to add transcript from Oct 7, 2022 meeting and a newspaper article from Dec 9, 2022 to the Dec 8, 2022 minutes. KS explained Secretary cannot change minutes without approval. LS requested a copy of letter KS sent in Dec, and Pam's resignation.
- KS will give copy of letter to LS & to be added to minutes; said he sent letter on his own without copying GR/DE Olsen because they were his personal concerns. KS explained EB members serve at pleasure of party and wasn't part of Pam or Tonya's discussions. He had concerns about reports from Election Integrity Task Force (EITF), written by PWC EOs that include PII of other EOs, EITF, and party chairs instead of Office.
- MD made motion to table minutes from Dec 8, 2022 and Dec 29, 2022, until next meeting; LS second; passed.
- GR/DE Olsen suggested EB do their own minutes.

NEW BUSINESS

FEB 21 SPECIAL ELECTION

- All key dates have been announced and placed on website.
- Feb 20 is a holiday so pcts in schools will be closed and EOs will need to set up pct in the a.m. on Feb 21.
- GR/DE Olsen explained BOCS ordinance missing language for Special elections – will work with BOCS to update ordinance.
- All L&A completed Jan 12, 2023.
- Waiting on party nominations before sending EO assignments.
- Purchased tape doc scanner in order to scan tally tapes.
- Canvass - Feb 22 and Feb 25.
- Training - Feb 6-18.
- K&H did first mailout of 2,964 ballots; all other requests handled in-house; updated instructions to help with envelope seal issue and will be meeting with K&H to discuss other envelope styles.
- MD made motion to get similar updates from GR/DE for each meeting; LS second; passed.

RECORDING POLICY

- Video recording can supplement required written minutes.
- MD made motion to record all future meetings, starting with next meeting; LS second; passed.

EV ORDINANCE

GR/DE said EB will need to talk to BOCS about current EV site ord to include lang regarding special elections and to streamline locations for future primaries/general elections, possibly 1 per mag. dist.

ELECTION OFFICER APPOINTMENTS

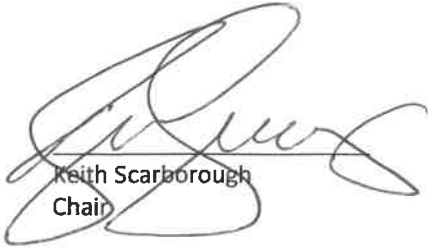
- Rec'd nom list from Rep, waiting on nom list from Dem.
- Sent notice to unaffiliated chief/asst EOs that they cannot be chief or asst.
- GR/DE recom. to move to 2yr appt to accommodate March Pres primaries.
- KS asked if nom/appt process outlined on EO apps – GR/DE answered no, currently using state form due to no EO database.

CLOSED SESSION

At 12:12pm LS moved to convene in closed session, MD second, to discuss § 2.2-3711 A.7. (actual or probable litigation); passed.

Reconvened in Open Session at 12:35 pm.

Adjourned at 12:40 pm.



Keith Scarborough
Chair



Mark Dillon
Vice-Chair



London Steverson
Secretary

Date: 2-6-23