



ELECTORAL BOARD MEETING

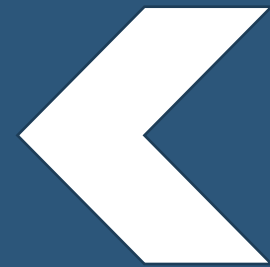
MARCH 22, 2023

PRINCE WILLIAM COUNTY, VIRGINIA

PUBLIC COMMENTS



PLEASE LIMIT YOUR
COMMENTS TO
3 MINUTES



OLD BUSINESS



APPROVAL OF MINUTES



Meeting Minutes

- February 6, 2023 EB Meeting
- February 22, 2023 EB Meeting

APPROVAL OF MINUTES



Nonsuit Resolution - RPV vs. PWC EB

- Plaintiffs voluntarily took nonsuit
- No prior cause, no other claims
- Defendants met injunction

NEW BUSINESS



OFFICER APPOINTMENTS



- 82 new Election Officer applicants
- Last appointment before the Primary, next appointments in July
- Plenty of officers of both parties for a Primary Election (900+)

OFFICE UPDATES



New Election Officer Database

- Integra by SOCH highest rated among several researched products
- Integrating this within the next several weeks to be ready for June
- Improved text message features

OFFICE UPDATES

New Mail Envelopes

- Easier to use, single seal flap like most envelopes
- Uses a peel and stick seal
- Designed with changes to envelope coming this fall in mind

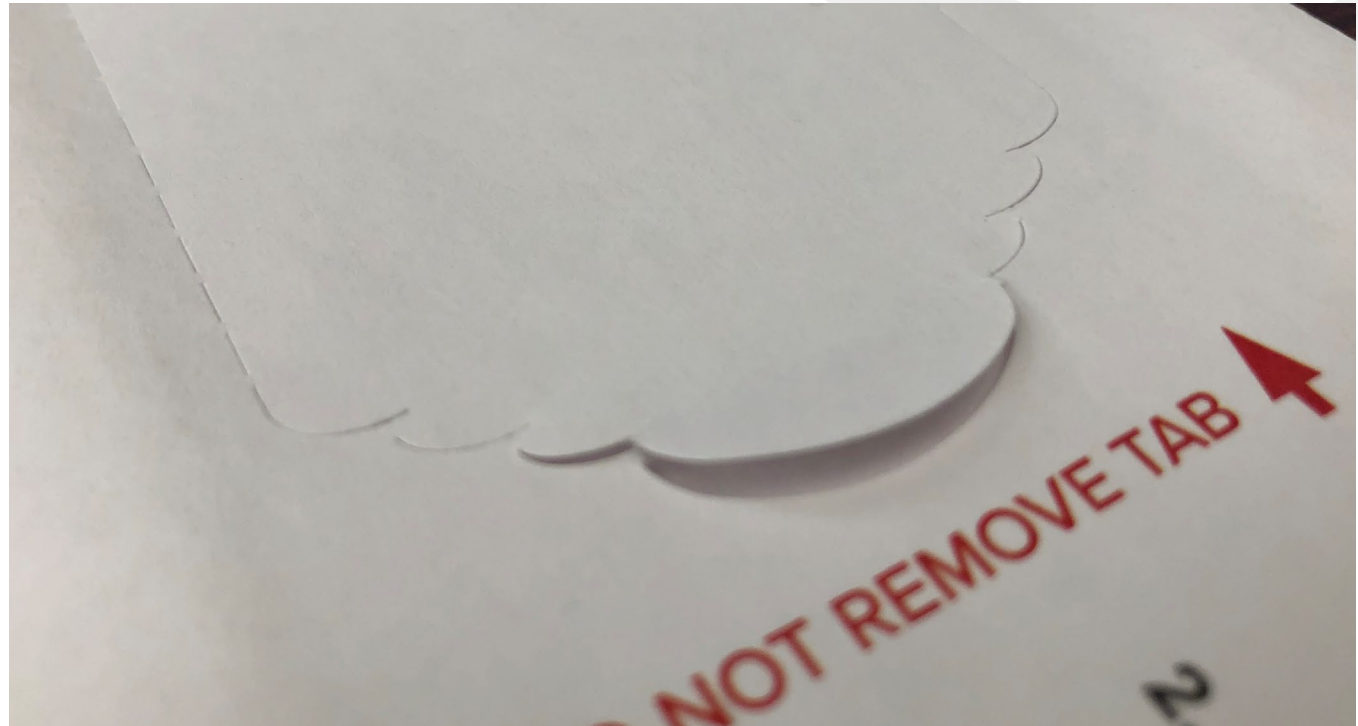


OFFICE UPDATES

New Mail Envelopes



Pull tab
maintains
voter privacy
while keeping
ballot secure





OFFICE UPDATES

New Mail Envelopes

- Simple, streamlined design/instructions

DO NOT REMOVE THIS TAB!

+
¡NO QUITE ESTA PESTAÑA!

Instructions

1. Vote your ballot.
2. Insert ballot into this envelope.
3. Complete and sign the Required Information.
4. Seal and return your envelope.

Instrucciones

1. Vote su papeleta.
2. Inserte su papeleta en este sobre.
3. Complete y firma la Información Requerida.
4. Selle y devuelva su sobre.

Press along the green bar to seal ----- Presione a lo largo de la barra verde para sellar ----- Press along the green bar to seal



OFFICE UPDATES

New Mail Envelopes

- Easier to complete form

REQUIRED INFORMATION

INFORMACIÓN REQUERIDA

Use the box below to complete the Statement of Voter.

Use el cuadro a continuación para completar la Declaración del Votante.

First/Nombre Middle/Segundo Nombre Last/Apellido Suffix/Sufijo (Jr. Sr. III, Etc.)		
Address/Dirección	City/Ciudad	Zip Code/Código Postal
Signature of Voter/Firma		
Signature of Witness/Firma del Testigo		Date/Fecha

A witness signature is required. Se requiere la firma de un testigo.

Statement of Voter

I do hereby state, subject to felony penalties for making false statements pursuant to §24.2-1016, Code of Virginia, that my full name is __ that I am now or have been at some time since last November's general election a legal resident of (state your legal residence address in Virginia) __ that I received the enclosed ballot(s) upon application to the registrar of such county or city; that I opened the envelope marked "ballot within" and marked the ballot(s) in the presence of the witness, without assistance or knowledge on the part of anyone as to the manner in which I marked it (or I am returning the form required to report how I was assisted); that I then sealed the ballot(s) in this envelope; and that I have not voted and will not vote in this election at any other time or place.

I swear/affirm, under felony penalty for making willfully false material statements or entries, that the information provided on this form is true.

Declaración de Votante

Por la presente declaro, sujeto a sanciones por delitos graves por hacer declaraciones falsas de conformidad con §24.2-1016, Código de Virginia, que mi nombre completo es __ que ahora soy o he sido en algún momento desde las elecciones generales de noviembre pasado un residente legal de (indique su dirección de residencia legal en Virginia) __ que recibí la(s) papeleta(s) adjunta(s) al solicitarla al registrador de dicho condado o ciudad; que abrí el sobre marcado "papeleta dentro" y marqué la(s) papeleta(s) en presencia del testigo, sin asistencia ni conocimiento de parte de nadie sobre la manera en que lo marqué (o estoy devolviendo el formulario requerido para informar cómo fui asistido); que luego sellé la(s) papeleta(s) en este sobre; y que no he votado ni votaré en esta elección en ningún otro momento o lugar.

Juro/afirmo, bajo pena de delito grave por realizar declaraciones o entradas materiales intencionalmente falsas, que la información provista en este formulario es verdadera.

OFFICE UPDATES



LESS Checklist

- Survey to evaluate the county's and our office's security practices
- Initial checklist completed by March 1st
- Remediation plan due by April 1st, staff presently working on this

OFFICE UPDATES



LESS Checklist

- 162 factors evaluated, 26 to improve
- Need to build remediation plan for those areas (examples: password length, backup generator)

OFFICE UPDATES



Ballot Issues – 2023 Special Election

- Ballots wider than standard paper by $3/16$ " , just $1/16$ " too wide to scan on scanners

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Ballot Issues – 2023 Special Election

- Printer (K&H) took full responsibility
- Issued us a refund for all printing services this election (more than \$13,000 in refunds)

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*What can we do to control
that process and quality
check the printer?*

OFFICE UPDATES



Ballot Issues – L&A Process

- Examining our L&A process
- Meetings with both printer (K&H) and equipment vendor (Hart)
- Following vendor's recommended process (used in most states)

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Ballot Issues – L&A Process

Current system:

- Does not test official ballots
- May not detect some print issues
- + Follows vendor recommendation
- + No risk of any results on machines
- + No ballot custody risks

OFFICE UPDATES



Ballot Issues – L&A Process

Modified System:

- Ballot custody of official ballots
- Must reset to zero
- + Quality check of printing quality
- + Uses official, fewer drives

OFFICE UPDATES



Decision

- Leaning towards modifying to use official ballots for L&A
- Should finalize this week

REVIEWING GR/EB DUTIES



GR/EB DUTIES



“The general registrar and electoral board should meet and develop a list of duties that are delegated to the registrar. The general registrar and electoral board should review this list annually and determine if changes are needed.”

GR/EB DUTIES



Thanks to the Vice-Chair
Mark Dillon for diving in on
this topic.

He identified more than 100+
duties to identify and classify.

GR/EB DUTIES



Electoral Board cannot delegate some tasks:

- Protection of ballots
- Evaluation of GR's performance
- Appointment of election officers
- Adjudication of provisional ballots
- Certification of election results

GR/EB DUTIES



Delegation of duty factors:

- Size of jurisdiction
- Complexity of staffing assignments
- Leadership vs. labor
- Trust in staff and office leadership

GR/EB DUTIES



- Discussion of uncertain areas
- Board to review, amend, and adopt the full list of duties and make a final resolution by the next EB Meeting

DIRECTOR'S ABSENCE



- Last day in the office will be March 24th
- Likely return by May 1st (if not sooner)
- Appoint interim acting director until my full return

CLOSED SESSION



THANK YOU!

Meeting now is in closed session.

pwcvotes.org