

PRINCE WILLIAM COUNTY OFFICE OF ELECTIONS



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ELECTORAL BOARD
Robin P. Williams, Chairman
Jane M. Reynolds, Vice Chairman
Keith A. Scarborough, Secretary

**DIRECTOR OF ELECTIONS/
GENERAL REGISTRAR**
Michele L. White

Prince William County Electoral Board Meeting

Minutes

McCoart Building, Occoquan Conference Room, 1 County Complex Court, Woodbridge, VA
22192

July 31, 2020 10:00 am

Chairman Williams called the meeting to order at 10:05 am, seconded by Vice Chairman Reynolds.

IN ATTENDANCE:

Robin P. Williams, Chairman
Jane Reynolds, Vice Chairman
Keith Scarborough, Secretary
Michele White, General Registrar/Director of Elections
Mike Mallon
Leslie O Kostelecky, Minutes Clerk to the Electoral Board

CITIZENS' TIME

Four citizens attended the meeting and spoke (sign-in sheet attached).

- **Kim Brace presented mapping of results, registered voters and turnout.**
- **Leslie Plummer asked, "why were so many ballots requested and not used" She also thanked the Electoral Board and GR White for personal protective equipment at precincts on election day, especially the face shield. Later, Ms. Plummer inquired whether drive by voting will be available at absentee voting locations; when will posting for AB locations and times take place; is it better to return ballot quickly; and what can be done to let the public know ballot processing takes place daily?**
- **Carol Noggle requested clarification about news coverage about signature matching. GR White responded that there is no signature matching in Virginia. Ms. Noggle and the League of Women Voters (LWV) offered to assist with recruitment of election officers. Ms. Noggle and the LWV support drop boxes. Ms. Noggle provided an update that there are two lawsuits pending: one to eliminate the witness signature requirement for November election and, also, the Assoc for Blind requested online voting for blind voters. Lastly, Ms. Noggle said she hopes there is money set aside for additional EPBs.**
- **Colin Robinson requested an update about in person absentee voting plans. Chairman Williams explained in person voting begins 6 weeks prior**

with three locations (HG, Main Office and DMV) and, during the last two weeks, there will be supplemental locations to be determined by BOCS. Mr. Robinson inquired about EB major concerns – Chairman Williams responded that concerns are turnout and recruitment of election officers.

APPROVAL OF MINUTES

A motion to approve the minutes from March 4, 2020, May 20, 2020 and June 24, 2020 was made by Secretary Scarborough, seconded by Chairman Williams.

SUFFICIENT MEETING NOTICE CERTIFICATION

GR/DE White confirmed that sufficient notice was given on July 21, 2020.

POTENTIAL ELECTION OFFICER APPROVAL

Chairman Williams motioned to approve the list of potential election officers, seconded by Vice Chairman Reynolds.

POPULATION DENSITY MAP

Map reviewed and brief discussion followed.

PRE-PROCESSING DISCUSSION

Chairman Williams reviewed the process document and indicated the process is what he remembers. Discussion followed. Secretary Scarborough requested that GR White find out whether Virginia allows “curing the ballot” by parties. GR White agreed to add this question to the request to Elect seeking guidance on a list of items.

OFFICE OF ELECTIONS REQUEST FOR COUNTY ATTORNEY REPRESENTATION

GR White explained that mandated General Registrar training advised Office of Elections to refer to County Attorney Office (CAO) for guidance frequently.

Vice Chairman Reynolds motioned the Office of Elections file Staff Report - Request the BOCS Approve Representation of the Office of Elections by the County Attorney Office, Keith seconded.

OFFICE OF ELECTIONS REQUEST FOR ELECT GUIDANCE LIST OF ITEMS

GR White to draft list and prepare email to ELECT.

List of items:

1. How to handle OAB and OVR hopppers? What will go away? If going away, when?
2. Will the Citizen Portal send voters a confirmation or acknowledgment of registration or application for absentee ballot?
3. What is current guidance for pre-processing observers? Is “curing the ballot” permitted by parties, if Envelope B is incomplete or contains a material omission?
4. Will there be an election officer recruitment of state employees and others who get 11/3/2020 as a holiday?
5. Is there guidance for ballot drop box use? If yes, should these drop boxes be closed and locked down at 7pm on election day?
6. There is an absentee public list. Can parties contact voters listed on the absentee public list?
7. What guidance exists for the lack of a postmark?

FY2021 CURRENT P&L

No questions about the July Profit and Loss Statement included in packet.

OFFICE OF ELECTIONS STAFF PERSONNEL UPDATE

GR/DE White announced three new hires.


Secretary Scarborough asked about plan for remainder of year. GR White detailed the plan to open Ridgewood location as call center, shift the main office to absentee operations, and set up the warehouse as a workspace with COVID distancing measures in place. There was a brief discussion about temporary workers and volunteers.

CLOSED SESSION

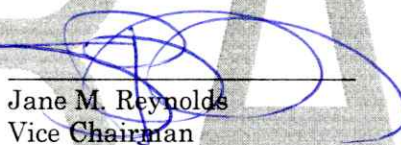
Chairman Williams made a motion to adjourn the public meeting and go into a closed session at 12:00 pm, seconded by Vice Chairman Reynolds, to discuss Personnel Issues (A1) pursuant to Virginia Code Section 2.2-3711.

The closed session ended at 12:50 pm.

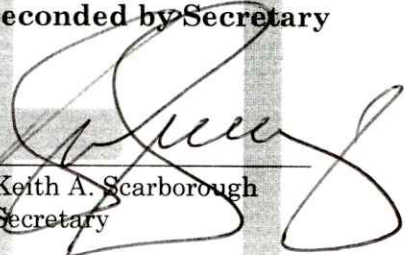
Chairman Williams adjourned the meeting at 12:50 pm. Seconded by Secretary Scarborough.



Robin P. Williams
Chairman



Jane M. Reynolds
Vice Chairman



Keith A. Scarborough
Secretary

Date: 8/26/2020

No changes. JW