



Prince William County Electoral Board

MEETING MINUTES

Office of Elections Conference Room
9250 Lee Avenue, Suite 1
Manassas, VA 20110

January 23, 2026

IN ATENDANCE:

Heidi Stirrup, Chair
Yolanda Montgomery, Vice Chair
Keith Scarborough, Secretary
Eric Olsen, Director of Elections/GR

ELECTORAL BOARD EMERGENCY MEETING

Chair Stirrup called the meeting to order at 6PM at the office of Elections. All three members were present. The purpose of the meeting was to establish procedures for the special election to be held on March 10, 2026 for the vacancy for the Woodbridge Magisterial District of the Prince William County Board of Supervisors. The Office of Elections received a writ from the Circuit Court on January 22, 2026 ordering that election to be held.

General Registrar Eric Olsen presented a proposal. Secretary Scarborough moved to approve the suggested timeline, with a filing deadline of February 9, 2026; early voting to be held from February 28 through March 7, at the Woodbridge DMV and the Office of Elections in Manassas. Vice Chair Montgomery seconded the motion, and it passed unanimously.

The Board then discussed the number of ballots to be ordered. Chair Stirrup moved to reduce the number proposed by the General Registrar by 300 ballots per precinct. The General Registrar indicated he was comfortable with that change. Secretary Scarborough seconded the motion, and it passed unanimously.



Secretary Scarborough moved to adjourn the meeting at **6:55PM**, seconded by Vice Chair Montgomery and the motion passed unanimously.

Heidi Stirrup
Chair

Yolanda Montgomery
Vice Chair

Keith Scarborough
Secretary

Date of Approval: 1 / 30 / 26